



GAN ENG SENG SCHOOL PARENT-TEACHER ASSOCIATION

PTA 1st Bi-Monthly Meeting 2020
14th October 2020 7pm
Zoom Online Meeting

Attendance:

EXCO & Teachers-In-Charge:

Ms Tan Hwee Pin	Principal
Mdm Sarawathy	Vice Principal
Mr Daniel Chung	Vice Principal
Mr Subramanian Annamalai	Teacher
Mdm Foo Lee Lian	Teacher
Ms Yap Chwee Feng	President
Ms Tay Yee Ying	Vice President
Quek Ee Lyn Eileen	Secretary
Parikshit Jaidev Sharma	Assistant Secretary
Ms Ashadevi Chinnaraja	Treasurer
Azizah binte Abdul Rahman	EXCO Advisor
Emily Yu Yi	
Tan Cher Yang Francis	
Lee Siew Fei	

MEMBERS:

CY	Vasantha	Tracen Kumala
Karen Ang	Veron	Wang Chin Sze Emily
Katelyn	Stevan Lam	Pauline Tan
Loke	Don Yew	Fion
Mrs Selva	Eldrick Tee	Ekanathan Geetha
P S Shija	Eva	Juan Pei-Ling
Santhi 909127	Nur Iliana Binte Abdul Rahim	Mimi Marhaini Masri
Seow Yuih San	Goh Hwee Ting	Walter Yap
Shin Ee Lim	Puma Kendrick Tam	Alice Leong
Celina Swee	Mandy	Carol Lee
Faith Ko	Chek Tang Poh	Ann

Agenda:

- Introduction of new Exco Members – self introduction
- Passing of Minutes of AGM 2019
- Adjustment to Financial Statement for last year Grad Night cheque clearance)
- Report on submission of Documents to ROS and Change of Signatories
- Report on Teachers Day and Grad Day contributions by PTA
- Sharing of School MVP
- Planning of PTA activities till next AGM and upcoming e-Open House 2020 event
- Any other matters

S/N	Discussions	Action By																																				
1	<p>Introduction of New EXCO Members</p> <p>Chwee Feng introduced the new officer bearers and EXCO members listed below and each member present in the meeting gave a brief introduction of themselves.</p> <p><u>PTA EXCO 2020:</u></p> <table border="0"> <tr> <td>Yap Chwee Feng</td> <td>President</td> </tr> <tr> <td>Tay Yee Ling</td> <td>1st Vice President</td> </tr> <tr> <td>Ms Tan Hwee Pin</td> <td>2nd Vice President</td> </tr> <tr> <td>Mdm Sarawathy d/o Varadaraju</td> <td>3rd Vice President</td> </tr> <tr> <td>Quek Ee Lyn Eileen</td> <td>Secretary</td> </tr> <tr> <td>Parikshit Jaidev Sharma</td> <td>Assistant Secretary</td> </tr> <tr> <td>Ashadevi d/o Chinnaraja</td> <td>Treasurer</td> </tr> </table> <p>Committee Members:</p> <table border="0"> <tr> <td>Azizah Binte Abdul Rahman</td> <td>EXCO - Advisor</td> </tr> <tr> <td>James Teo Eng Kiat</td> <td>EXCO</td> </tr> <tr> <td>Judilene M. Alba</td> <td>EXCO</td> </tr> <tr> <td>Mimi Marhaini Masri</td> <td>EXCO</td> </tr> <tr> <td>Lee Siew Fei</td> <td>EXCO</td> </tr> <tr> <td>Heng Wang Cheng Alice</td> <td>EXCO</td> </tr> <tr> <td>Morier Mandy Theresa</td> <td>EXCO</td> </tr> <tr> <td>Tanya Prasad</td> <td>EXCO</td> </tr> <tr> <td>Emily Yu</td> <td>EXCO</td> </tr> <tr> <td>Francis Tan</td> <td>Auditor I</td> </tr> <tr> <td>Frankie Lee</td> <td>Auditor II</td> </tr> </table>	Yap Chwee Feng	President	Tay Yee Ling	1 st Vice President	Ms Tan Hwee Pin	2 nd Vice President	Mdm Sarawathy d/o Varadaraju	3 rd Vice President	Quek Ee Lyn Eileen	Secretary	Parikshit Jaidev Sharma	Assistant Secretary	Ashadevi d/o Chinnaraja	Treasurer	Azizah Binte Abdul Rahman	EXCO - Advisor	James Teo Eng Kiat	EXCO	Judilene M. Alba	EXCO	Mimi Marhaini Masri	EXCO	Lee Siew Fei	EXCO	Heng Wang Cheng Alice	EXCO	Morier Mandy Theresa	EXCO	Tanya Prasad	EXCO	Emily Yu	EXCO	Francis Tan	Auditor I	Frankie Lee	Auditor II	Chwee Feng
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2	<p>AGM minutes</p> <p>The AGM minutes was adopted and passed with no objection.</p>	Chwee Feng																																				
3	<p>Adjustment to Financial Statement</p> <p>It was reported and explained that the amount of \$654 incurred for Grad Night 2019 will be accounted for in the 2020 account as it was omitted from the 2019 account. The omission occurred because the cheque was only cleared in 2020 and therefore filed in the 2020 file.</p> <p>In the 2020 Income Statement, the Grad Expenses will be accounted for as follow:– Grad Night 2019 - \$654; Grad Day 2020 - \$1958.50</p>	Asha																																				
4	<p>Report on submission of ROS</p> <p>It was reported that the required documents for ROS submission was duly completed on 22 September 2020.</p>	Eileen Quek																																				
5	<p>Change of Bank Signatories</p> <p>The following documents will be required for the change of signatories:</p> <ol style="list-style-type: none"> 1. AGM minutes endorsed by President, Secretary and Treasurer 2. Extract of Minutes certified by President, Secretary and Treasurer 3. ROS Certified Annual Return 4. UOB Form – Accounts and Services Resolution Form 5. UOB Form – Approved Signatory Update Form 	Asha																																				

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5	<p>Item 3 – to be purchased online through ROS Digital Services at a fee of \$10 Item 4 – to be obtained from UOB website Item 5 – pending form from UOB</p> <p>Ms Tan (Principal), Chwee Feng (President), Eileen (Secretary) and Asha (Treasurer) will be required to be present at the UOB bank to effect the change of signatories. They shall meet next week (date / time to be confirmed by Asha).</p> <p>This year, in view of CV-19, Asha had requested the bank to waive off the requirement that outgoing officer bearers/ signatories to sign on the Minutes that are to be submitted to the bank.</p>	Asha										
6	<p>Report on Teacher’s Day 2020 and Grad Day 2020 Contributions by PTA</p> <p><u>Teachers Day Celebration 2020</u> It was reported that hand sanitizers, red pens/chocolates were given as Teachers Day gifts and the pot of Orchid was presented to the school from PTA EXCO as appreciation for teachers and school staff. The gifts were made possible due to the generosity of the parents.</p> <p>Photos of these were posted in the GESS PTA EXCO 2020 whatapp group chat – hand sanitizers for teachers and school staff appreciation.</p> <p><u>Grad Day 2020</u> It was reported that Ms Judiliene had prepared the 4 giant hampers for the Grad Day; and Ms Eileen helped in the delivery. The hampers came as a pleasant surprise to all which made Grad Day celebration a memorable one. The Photobook was also a memorable and meaningful gift for the graduation batch.</p> <p>Despite the current CV-19 situation where the school cannot have big scale physical celebration, these gifts made the event a memorable one. The school looks forward to more collaborative work with PTA for upcoming events.</p>	Chwee Feng										
7	<p>Sharing of School MVP</p> <p>Mr Chung provided an update on the school’s MVP, where some modifications have been made. The revised MVP had also been shared with the students and student leaders group. Mr Chung presented the updated version of MVP as follow:</p> <table border="1" data-bbox="225 1464 1353 2063"> <tr> <td data-bbox="225 1464 491 1644">GESS VISION: Gessians of Excellence Standing & Significance</td> <td data-bbox="499 1464 1353 1644">There is no change to the school’s VISION (as the last change was made 5 years ago). It was decided that VISION should still stand, only thing now they make it clearer what each word mean</td> </tr> <tr> <td data-bbox="225 1644 491 1711">EXCELLENCE</td> <td data-bbox="499 1644 1353 1711">Cultivating the habit of pursuing and attending the best that one can be.</td> </tr> <tr> <td colspan="2" data-bbox="225 1711 1353 1756">Excellence in these 4 domains:</td> </tr> <tr> <td data-bbox="225 1756 491 1912">Cognitive</td> <td data-bbox="499 1756 1353 1912"> <ul style="list-style-type: none"> • Demonstrates a growth mindset to strive towards academic excellence • Displays the 3Cs in learning – Critical thinking, Creative thinking and Collaborative learning </td> </tr> <tr> <td data-bbox="225 1912 491 2063">Physical</td> <td data-bbox="499 1912 1353 2063"> <ul style="list-style-type: none"> • Understands and takes action to develop a healthy lifestyle (eating habits, mental health, physical fitness) • Develops an interest in, or participates actively in, sports (structured or unstructured) </td> </tr> </table>	GESS VISION: Gessians of Excellence Standing & Significance	There is no change to the school’s VISION (as the last change was made 5 years ago). It was decided that VISION should still stand, only thing now they make it clearer what each word mean	EXCELLENCE	Cultivating the habit of pursuing and attending the best that one can be.	Excellence in these 4 domains:		Cognitive	<ul style="list-style-type: none"> • Demonstrates a growth mindset to strive towards academic excellence • Displays the 3Cs in learning – Critical thinking, Creative thinking and Collaborative learning 	Physical	<ul style="list-style-type: none"> • Understands and takes action to develop a healthy lifestyle (eating habits, mental health, physical fitness) • Develops an interest in, or participates actively in, sports (structured or unstructured) 	Mr Daniel Chung (Vice Principal)
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7	Social/Moral	<ul style="list-style-type: none"> • Demonstrates school values in all situations • Displays gratitude, respect and compassion towards others 	
	Aesthetics	<ul style="list-style-type: none"> • Develops an appreciation of the arts • Cultivate an interest in an art form 	
Student Outcomes in the GESSION PORTRAIT			
	Principled Leader <i>(no change)</i>	<ul style="list-style-type: none"> • Displays integrity in word and deed • Demonstrates moral courage to make responsible decisions • Inspires and models the way to improve the school and community 	
	Engaged Learner <i>(previously was Collaborative Learner)</i>	<ul style="list-style-type: none"> • Has a growth mindset • Demonstrates Self-Directed Learning (SDL) and Collaborative Learning (CoL) 	
	Reflective & Innovative Thinker <i>(previously only Innovative Thinker)</i>	<ul style="list-style-type: none"> • Applies analytical skills, reflective thinking and inventive in problem-solving • Demonstrates ability to manage complexities and ambiguities 	
	Active Citizen <i>(previously was Love-Embodied)</i>	<ul style="list-style-type: none"> • Shows global awareness and interest in current affairs • Contributes to the betterment of other people’s lives • Demonstrates social responsibility 	
	SIGNIFICANCE	Contributing actively to the school, family & community, nation & beyond.	
Contributions towards the following 3 spheres:			
	School	<ul style="list-style-type: none"> • Participate fully in all school activities • Contributes proactively to the betterment of the school • Is an ambassador of the school 	
	Family & Community	<ul style="list-style-type: none"> • Contributes actively to his/her own family • Participates actively in, or initiates, VIA projects for the betterment of the community/others 	
	Nation & Beyond	<ul style="list-style-type: none"> • Understands and shows concern for national and global issues and initiatives • Stays rooted to Singapore and takes pride in national identity • Demonstrates inclusively for all groups in society • Leverages global opportunities for cultural exchange 	
	GESS MISSION: Nurturing the best in each & Striving ever onward	<i>There is no change to the Mission, just the two key words (Nurturing and Striving)</i> Developing and maximizing each individual’s potential and strengths Moving steadfastly and confidently into the future	

	GESS VALUES	I C R D R	I Can Really Do Right	
S/N	Discussions			Action By
7	Integrity Compassion <i>(additional value)</i> Resilience Discipline Respect	Uphold honesty and stand up for what is right in word and deed <ul style="list-style-type: none"> Have the honesty and moral courage to <ol style="list-style-type: none"> Do / stand up for what is right, even if nobody is watching Admit to one's wrongdoings, and change to improve oneself Demonstrate care and empathy for others and the environment, and act on it <ul style="list-style-type: none"> Demonstrate care and empathy for others and the environment, and lend a helping hand willingly <ol style="list-style-type: none"> Peers – help one another in learning, show consideration and not disrupt the learning environment, be kind in word and deed School – take care of the school's properties Community & beyond – carry out meaningful VIA or charitable activities as socially responsible individuals, love and care for the environment Build capacity to overcome life's challenges <ul style="list-style-type: none"> Demonstrates the Onward spirit in overcoming challenges and problems in both academic and non-academic areas. Exhibit the growth mindset to use failures as lessons for self-improvement Exercise self-control and appropriate behavior at all times <ul style="list-style-type: none"> Abide by class and school rules and regulations as listed in the Student Handbook Commit to pursuing and achieving academic and non-academic goals Exercise social responsibility Demonstrate belief in self-worth and the intrinsic worth of others <ul style="list-style-type: none"> Respect self Respect others in school and the larger community Respect the environment 		
8	Planning of PTA activities till next AGM and upcoming e-Open House 2020 event PTA upcoming activities plan Mdm Foo updated that she will look into planning of PTA activities up to next AGM, and is in progress of finalizing the school program details; which she will link it to PTA activities. e-Open House 2020 It will be the last event for 2020. It is supposed to be a physical event but due to CV-19, it will be conducted online.			Mdm Foo (Teacher)

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8	<p>Ms Tan updated that the school had already put in place a recruitment drive to reach out to 12 primary schools within the vicinity of GESS. They have requested to conduct Zoom sessions in the week of 26 Oct 2020 to showcase the school's video and open up for Q&A to attract the parents of next year's Sec 1 to enroll their child to join GESS in 2021.</p> <p>The video also include segments where they will interview the current students and those who just graduated from GESS. Mdm Foo added that they can also include successful students (who are now lawyers etc) to be interviewed in the video.</p> <p>GESS will also be carrying out an extensive marketing campaign by printing brochures to showcase about the school's long history, distinctive programs and achievements. These will be sent to every P6 students of the 12 schools. They will send some to PTA as well.</p> <p>Ms Tan informed that next year Sec 1 intake will likely remain at 421. The school management also studied/analyzed the trends over the years and there seem to be slight drop in the intake for express stream compared to normal stream. Thus GESS had hence started their planning during the CB period to prepare for the open house 2020.</p>	Ms Tan (Principal)
9	<p>AOB</p> <p>Partners Survey Ms Tan informed that there will be a Partners Survey to be conducted online to gather feedback from EXCO about how the school is doing and how we can do better – the onward spirit. This will be sent through Mr Subra to EXCO members.</p> <p>PTA Meetings (Bi-monthly) Chwee Feng updated that our PTA Meetings will be held every once in two months.</p>	Ms Tan (Principal) Chwee Feng
10	MEETING CLOSED AT 8PM	Chwee Feng

Minutes recorded by: Eileen Quek
Vetted by: Yap Chwee Feng

Dated: 14 Oct 2020