



GAN ENG SENG SCHOOL PARENT-TEACHER ASSOCIATION

22nd July 2020

NOTICE OF AGM

Notice is hereby given for the 69th Annual General Meeting (AGM) of GAN ENG SENG SCHOOL Parent Teacher Association (GESS-PTA).

Date: Saturday 22nd August 2020
Time: 1-3 PM
Venue: Gan Eng Seng School, AVA Room

Agenda:

- Welcome new parents
- To pass the minutes of AGM 2019
- To approve the accounts for financial year 2019
- To elect an Executive Committee (EXCO) for 2020
- Any other matters

Please find the following financial documents for your reference:

- (a) PTA FY2019 Balance sheet: https://bit.ly/PTA_balancesheet
(b) PTA FY2019 Income statement: https://bit.ly/PTA_incomestatement

Nominations for office bearers for the EXCO will close at **10 am** on the day of this AGM. We welcome all parents (especially Sec 1 parents) to journey with us to enhance the learning experience of our children at GESS.

Members may only attend the AGM by observing and listening to the proceedings of the AGM by electronic means. Members who wish to watch the “live” webcast must pre-register by 12 pm on 15th August (https://bit.ly/GESSPTA_singupform2020).

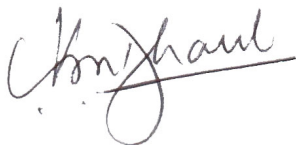
Following authentication of the member's status as PTA member, authenticated members will receive email instructions on how to access the webcast of the AGM proceedings by 15th August 2020.

If members wish to exercise their votes, they must submit an E-Proxy form to appoint the President of the meeting to vote on their behalf. The E-Proxy form can be obtained [here](#) and must be submitted to GESS PTA by 10 am on 22nd August 2020. Voting would be conducted using online poll option via zoom.

Members who pre-register by the date and time above may also submit questions related to the resolution to be tabled for approval at the AGM. Members are reminded that all questions must be submitted by 12 pm on 15th August by email to gesspta@yahoo.com.

Substantial and relevant questions related to the resolution to be tabled at the AGM will be addressed, either before or during the AGM. Please note that members will not be able to ask questions at the AGM "live" during the webcast and audio feed and therefore it is important for members to pre-register their participations to be able to submit their questions in advance of the AGM.

By the order of the President

A handwritten signature in black ink, appearing to read 'Vandana M Dhaul', written in a cursive style.

Honorary Secretary
Vandana M Dhaul



GAN ENG SENG SCHOOL PARENT-TEACHER ASSOCIATION

LETTER OF PROXY

I _____ of NRIC / Passport
Number _____ (*contact no: _____) hereby
authorise _____ of NRIC/Passport
Number _____ (*contact no: _____) to act as my
proxy on all matters at the GESS Parent Teacher Association Annual General Meeting on 22nd
August 2020.

Signature

Date

* Please be informed that you will be contacted in order for us to verify and authenticate your personal particulars.